

A solution tailored for the small to medium business environment



SkillSoft Select

Sample Curriculum

Business & Finance

Human Resources

Leadership

Project Management

IT Skills

Desktop Skills

Compliance

Small to medium size businesses often have big training needs. SMB organizations need online training to comply with state and federal laws, ensure the productivity of employees with desktop applications and build strong management skills. They need on-demand training that is always accessible, and easy to implement and use with limited training staff. And, the solution needs to fit into a smaller budget, with the flexibility to change as the business changes and grows.

That is why SkillSoft has introduced SkillSoft Select, a unique offering that blends many of the most popular SkillSoft courses into a collection specifically created with the SMB customer in mind.

What is SkillSoft Select?

SkillSoft Select includes 330+ courses from our business, IT, desktop, legal compliance and ES&H collections. It's offered in two versions, one for companies using Office 2007 and another for Office 2003 users. And, SkillSoft Select comes bundled with SkillPort, SkillSoft's hosted learning management system. Or, if you prefer, you can use a third-party learning management system.

Why SkillSoft Select?

SkillSoft understands that SMB companies need an online training solution tailored toward a smaller business environment. Employees need to rapidly develop a range of skills that are mission-critical to day-to-day business operations, and they need instant access to trusted courses. SkillSoft Select takes the guesswork out of selecting courses and enables learners to quickly and easily find courses that fit their learning needs.

SkillSoft Select curriculum

Highlights from SkillSoft Select include courses within the following:

Business Strategy and Operations [10+ courses]

- Strategic Planning

Finance, Human Resources and Administration [30+ courses]

- Finance & Accounting
- Human Resources

Management and Leadership [30+ courses]

- Management
- Leadership

Professional Effectiveness [55+ courses]

- Communication
- Personal Development

Project Effectiveness [35+ courses]

- Project Management
- Customer Service
- Team Building
- Consulting Skills
- Personal Development
- Sales

Legal Compliance [15+ courses]

ES&H Compliance [15+ courses]

Internet and Network Technologies [20+ courses]

- CompTIA Networking, Internetworking, & Security Technologies
- Networking & Telecommunications Fundamentals

Desktop Computer Skills [55+ courses]

- Best Practices for Desktop Users
- Microsoft Windows XP for End Users
- Microsoft Windows 7
- Adobe
- Microsoft Office 2003
- Home User: Home & Personal Financee
- Microsoft Internet Explorer 8
- Microsoft Internet Explorer 7
- Seagate Crystal Reports
- Microsoft Windows Vista

Software Development [10+ courses]

- Software Testing Foundations
- Software Development Principles
- Java 2 Programming

Operating Systems and Server Technologies [10+ courses]

- Microsoft SharePoint Server 2007
- Microsoft Windows Server 2008
- CompTIA A+

Web Technologies [30+ courses]

- Web Site Design Principles
- Adobe
- Scripting & Web Languages

Note: Available for audiences up to 2,500 users.



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